

CONSTITUTION
Pennsylvania Elks State Association South Central District
Revised September 20, 2009 at Hanover Lodge #763
Amended May1, 2011 at Carlisle Lodge #578

ARTICLE I

Section 1. Name The name of this organization shall be Pennsylvania Elks State Association South Central District (SCD).

Section 2. Object The object and purpose of this Association shall be to promote the welfare and interest of Elkdom and to inculcate cooperation and fellowship in the Pennsylvania South Central District

ARTICLE II

Section 1. Members

All members of Lodges in this district in good standing in their respective Lodges are members of this association and shall have the privilege of speaking on the floor of the meeting but may not vote unless designated as voting members as described in Section 2.

Section 2. Voting Members

The VOTING members of this association shall consist of:

(a) The four chair officers, Chairman of Lodge Trustees and Secretary of each lodge in the SCD of Pa elected and serving for the current lodge year beginning April first of each succeeding year.

(b) Two representatives from each lodge, one of whom must be a Past Exalted Ruler in the SCD of Pa, these representatives to be appointed by the ER thereof at the first meeting of the Lodge in April of each year and to serve for a term of one year, unless they resign or are removed. NOTE: Official written notification must be given to the Secretary of the South Central District prior to the first district meeting following appointment of the representatives to allow them to participate in a vote at the district level.

(c) All past presidents of this association, all past presidents of the state association from this district, all past and present district deputies, and all past and present District State Vice Presidents shall be designated as voting members.

(d) All current elected Officers of this district.

ARTICLE III

Section 1. Officers

The officers of this association shall consist of a President, a First Vice-President (VP), a Second VP, a Third VP, a Fourth VP, Tiler, Chaplain, Secretary, Treasurer, and the Board of Trustees of five members, one of whom has been elected for five years etc and one member of this Board of Trustees shall be elected each year for a five year term at the annual meeting.

Section 2. Executive Committee

The members of the Executive Committee are:

(a) All Past Presidents of the Pennsylvania Elks State Association,

(b) All Past Presidents of South Central District,

(c) All Current and Past District Deputies of South Central District, and

(d) All Current and Past District State Vice-Presidents of South Central District.

(e) All Current Officers of SCD are welcome to attend the meetings of the Executive Committee and are granted rights to engage in committee discussion but are not granted voting rights.

Note: All efforts will be extended to insure every Lodge of the South Central District has a member who qualifies to be on the Executive Committee through equal rotation of key positions. When the situation arises that a Lodge is not represented, they will be granted the right to elect a member of their Lodge to represent them at meetings of the Executive Committee. A member in this status will have the right to speak at the Executive Committee meetings but will not hold voting rights.

ARTICLE IV Election

The officers of this Association shall be elected and installed at the regular meeting in May of each year and shall hold their offices for the term of one year, or until their successors are duly elected and installed.

ARTICLE V DUTIES OF OFFICERS

Section 1. President – The President shall preside at all meetings and appoint such committees as may be authorized by the association

Section 2. First Vice-President – The First VP shall preside in the absence of the president and act as an advisor to the current Exalted Rulers of this District in matters pertaining to the District.

Section 3. Second Vice-President – The Second Vice-President shall preside in the absence of the First Vice-President and act as an advisor to the current Leading Knights of the District in matters pertaining to the District.

Section 4. Third Vice-President – The Third Vice-President shall preside in the absence of the Second Vice-President and act as an advisor to the current Lodge Trustees of the District in matters pertaining to the District.

Section 5. Fourth Vice-President – The Fourth Vice-President shall preside in the absence of the Third Vice-President and will hold the position as Youth Activities Chairman for the District. In this capacity he/she will coordinate the efforts of the Hoop Shoot Director and the Soccer Shoot Director and promote Youth activities within the District.

Section 6. Secretary – The Secretary shall keep complete records and minutes of the proceedings of the association, receive all monies due the association and turn the same over to the Treasurer forthwith, taking his receipt therefore; send notices of the time and place of the meetings of the association to all lodges belonging to the association and perform such other duties as may pertain to said office. For expenses not reimbursed but incurred in the faithful performance of his duties he shall receive the sum of fifty (\$50) per annum, payable semi-annually.

Section 7. Treasurer – The treasurer shall receive all monies from the Secretary, deposit the same in a bank as Treasurer of the SCD and pay all bills approved by the Board of Trustees. For expenses not reimbursed but incurred in the faithful performance of his duties, he shall receive the sum of twenty-five dollars per annum payable semi-annually.

Section 8. Trustees – The board of trustees shall examine and approve all bills against the association and recommend the payment of the same and shall supervise and control all investments and property of the association.

Section 9. Executive Committee – The executive committee, with the approval of the association, shall designate the time and place of the meetings of the association, shall act to advise the president and the association on matters of policy and aid in creating an interest in Elkdom.

ARTICLE VI

Section 1. Meetings.

The regular meetings of the association shall be held on the first Sunday of May, the fourth Sunday of August, and the third Sunday of November. Meetings shall be scheduled to be held at the homes of the Lodges of the Association in rotation according to seniority with the exception that the official visit of the State President will be held at the Lodge of the sitting DSVP when possible. Meeting dates may be exchanged by the Lodges by mutual agreement. Notice of such change shall be in the hands of the District Secretary no later than the District Meeting held prior to such change. In the event of a disagreement of a change to meeting dates and/or places, the Executive Committee shall have power to designate the date and/or place of the meeting as provided in Article V, Section 9.

Section 2. Special Meetings.

Special meetings may be called by the President, or Executive Committee when, in their judgment, it is deemed advisable

Section 3. District Deputy Clinics.

Sufficient time shall be provided in the schedule during the day of the District Meeting for the District Deputy to hold an official DD Clinic as required by Statute when requested by the District Deputy.

Section 4. Meeting Day Agenda.

The following is a proposed agenda for the day of the District Meeting:

- 12:00 - Executive Committee Meets
- 12:30 - Exalted Rulers, Leading Knights and Lodge Secretaries Meet
- 1:00 - District Committees Meet
- 2:00 - District Deputy Clinic (When requested by DD)
- 2:00 - Ritual of Initiation (When Designated by District)
- 2:00 - District Business Meeting (When DD Clinic or Initiation is not scheduled)
- 3:00 - District Business Meeting

ARTICLE VII Section 1. Order of Business

Section 1. The Order of Business will be as follows:

- Opening
- Post the Colors (optional)
- One verse of America (My Country Tis of Thee)
- Pledge of Allegiance
- Invocation by District Chaplain
- Calling Roll of Officers
- Reading minutes of previous session
- Welcoming Remarks by Host ER
- Reports of Committees
- Unfinished Business
- New Business
- Sickness and Distress
- Communications
- Good of the District
- Remarks and comments from DSVP, DDGER, PSP
- Recognition of past officers
- Bills against the district
- Treasurer's Report
- Roll Call of Lodges
- Rising Vote of Thanks to Host Lodge
- Announcement of next meeting
- Open Announcements from the floor
- One verse of God Bless America
- Benediction by District Chaplain
- Retire the Colors (optional)
- Closing

ARTICLE VIII

Section 1. Amendments

All amendments to this constitution must be presented in writing at a regular meeting of this association; read before the association; laid over until the next regular meeting and all lodges shall be notified of the proposed changes before a vote of the association can be taken upon their adoption. A two-thirds vote of all members present and voting shall be necessary to the final adoption of such amendments.

ARTICLE IX

Section 1. Dues for membership in this association shall be one hundred fifty (150) dollars per lodge, payable annually in April.